

2023 Employee of the Year Nominations– TEAM

This is the nomination for an TEAM, please return to the previous screen to find the individual nomination form.

Please fill out all relevant fields to complete the nomination. Refer to the following link for information on each category: <https://chicago.feb.gov/events-we-offer/2023-employee-of-the-year-awards/>

Have Questions?Click [here](#) to find the FAQs page.

Category Selection

Category Name:

Name of Agency Being Nominated:

Name of Office Being Nominated:

Name of Team Being Nominated (if applicable):

Team Leader's Information

Team Leader's Name (First, Last):

Team Leader's Title:

Team Leader's Email:

Team Leader's Phone Number:

Nominator's Information

Nominator's Name (First, Last):

Nominator's Title:

Nominator's Email:

Nominator's Phone Number:

Agency Director's Information & Release

Name of Agency Director (First, Last):

Agency Director's Email:

Agency Director's Phone Number:

By digitally initially below, I confirm I have followed my agency's protocol and acquired the proper clearance for submitting this form.

May the Chicago FEB post or publish the nominee's name(s) on its website and/or use in a press release (Yes/No):

Please Provide additional agency POC for further nomination announcements:

Team Information & Accomplishments

Please Attach an Excel File to your submission email which includes the following:

- Name of each team member
- Title of each team member
- Email of each team member
- Phone number of each team member

Accomplishment Summary:

In one or two sentences, please identify the specific accomplishment(s) for which you are nominating this individual.

Full Accomplishment Description:

In 500 words or less:

- Indicate when the accomplishment occurred.
- Explain who the accomplishment benefits and how it benefits them.
- Explain what the nominees did that was innovative (refer to category description).
- Describe why this accomplishment is important.